

INDIVIDUAL INSTRUMENTAL MUSIC LESSONS

2024 APPLICATION FORM



My child would like to receive individual instrumental tuition at Holy Spirit School during school hours on the following instrument. Please tick relevant box (or boxes).

STUDENT NAME: _____ **YEAR IN 2024** _____

- ☐ Piano (Years 2-6) ☐ Guitar (Years 3-6) ☐ Voice (Years 3-6)
- ☐ Drums (Years 3-6) ☐ Violin (Years 1-6) ☐ Creating with Music Technology (Years 3-6)

*other instruments available if enough interest

PARENT NAME: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

- ☐ My child is new to learning this instrument at school
Beginner/ Have learnt previously (please give details below)

*please note: students already enrolled in instrumental lessons in 2023 do not need to complete this form.

- ☐ I would like to discuss this matter with the teacher before enrolling
- ☐ I agree for my child to come out of class on a rotating timetable
(fixed day, not during literacy time)
- ☐ **We have signed the terms and conditions overleaf (PTO)**

Please complete one slip per child and return to the office by AS SOON AS POSSIBLE to reserve your place.

**HOLY SPIRIT SCHOOL
INSTRUMENTAL TUITION AGREEMENT FOR 2024**

STUDENT'S NAME (in full): _____

INSTRUMENT: _____ YEAR LEVEL (in 2024): _____

I HEREBY AGREE THAT:

1. **This enrolment will be ongoing throughout the child's time at Holy Spirit with lessons continuing with the allocated tutor into future years unless the tutor has been notified in writing of withdrawal. You will not need to complete an annual re-enrolment.**
2. If a student wishes to discontinue lessons the tutor should be notified in writing and the student should complete the current term, with lessons paid for in full.
3. Tutors will invoice students each term and the fees are payable **to the tutor by week 3** of each term. Students will receive 8-9 lessons per term. In 2023 individual lessons are \$40 for 30 minutes. This will be reviewed annually and you will be notified of any increases.
4. Students' lesson times will be on a rotational basis unless arranged with parents/guardians, such as outside of school hours. Where possible lower primary students will not be taken out of class until after 10am.
5. If a child cannot attend a lesson, the music tutor must be sent a text message, **by 5pm on the day before absence**. The music tutor will endeavour to make up lessons missed through illness if they receive advance notification. Lessons missed due to class or school excursions will be made up – teachers will notify tutors of these events.
6. If a student takes holidays during term time, parents/guardians will be required to pay for missed lessons in order to keep their place in the programme. In this instance there will be no provision made for make-up lessons.
7. If Covid isolation is required by the student or music tutor then, where possible, online lessons (through Microsoft Teams) may be negotiated in accordance with regulations provided to schools.
8. It is the tutor's decision as to which examinations/competitions/performances are suitable for each individual student.
9. A regular practice routine is essential for progress to be made and should be established in the first few weeks. All students will be supplied with a practice diary and should record their practice, then get it signed by their parent/guardian prior to each lesson. It is the responsibility of the student and parent/guardian to ensure they purchase required books, instruments and other equipment as outlined by the tutor.

SIGNED: _____ (Parent/Guardian) DATE: _____

PHONE (Home): _____ (Mobile): _____

EMAIL ADDRESS: _____