

**HOLY SPIRIT SCHOOL
PARENTS AND FRIENDS**

Minutes of Meeting 20 July 2016

Present

Marcia Pekin, Steve Versteegen, Linda Marissen, Adam Bick, Jo Quinn, Vanessa Cartwright, Gabriella Jerrat, Michelle Gale, Belinda Becker, Jemma Langer, Phillipa Byrne, Shannon Kelly.

Apologies

Apologies received from Natasha Ogonowski, Sally Langer, Jodi Mills.

STANDING ITEMS

- 1. Previous Minutes** - Previous minutes confirmed by Renae Summers and Gabriella Jerrat.

- 2. President's Report**

- a. Wine sale concluded with 47 cases sold.
- b. Library furniture quoted approx. \$10,500 with 4-6 week wait. Will look at a local company so that we can get furniture sooner.
- c. Skoolbag App is live. 106 people registered.
- d. Kiss n Drive signs have gone up around the area. Request for line marking has been made with Council. If there's any ongoing problems please let your Class Reps know, so that notes and reminders can go in the newsletter. Parking on the footpaths and the curb on Brompton Road is prohibited, Council Ranger will be advised of any ongoing issues with this.
- e. Walk to School Day - another date to be advised.
- f. Wembley Downs Fair - Cake stall and Nachos stand have been registered.
- g. Senior Playground - sand sifting in playground will wait until dry weather. Limestone and logs will be moved. Need to source a replacement net with another provider to be done within 18 months. Pete will be fixing the hole in the fence as mentioned last meeting.
- h. P&F Website - Jo Tang will be responsible for updating P&F website.

- 3. Treasurer's Report**

- a. Current balance in account \$25,878.
- b. P&F Contributions have boosted cash position.

- 4. Principal's Report**

- a. Semester 1 Reports have been distributed.
- b. Year 3 and 5 classes are preparing for the Bishops Literacy testing which is online for the first time.
- c. Naplan results are almost ready, will be distributed in August.
- d. Staffing - Ms Merchant has returned from Long Service Leave and two Notre Dame Students are working with us this term. Miss Priolo is undertaking her practical experience in PP for 5 weeks, relief teaching will cover Year 2. Mrs Martinovich and Mr Colace are undertaking a 10 week program on teaching principals.

- e. Term 3 Events - Performing Arts Festival, Guild and Interschool Athletics Carnivals, St Domenic's Day (raising money for the Missions and Life-Link) and Reconciliation.
- f. Swimming Lessons - Looking into lessons at Hale or Kirby Swim Schools for Years 1 and 2 in Term 4. Will confirm as soon as decision is made.

5. Board Report

- a. Capital works discussed. Committee working diligently on planning and hope to complete within 12 months.
- b. School's strategic plan was also a focus of the meeting with regard to the Board's direction within the plan.

DISCUSSION

1. Upcoming Events

- a. Reconciliation - Year 2 organised for morning tea.
- b. Father's Day - Year 6 getting organised for breakfast
- c. St Domenic's Day - No P&F Involvement, except for helping out with sausage sizzle.
- d. Grandparents Mass & Morning Tea - Steve to check the date for this. PP to organise morning tea.
- e. Volunteers Mass Morning Tea - No P&F involvement.
- f. Loose Parts Incursion - 21 September. Steve to discuss options with Teachers.
- g. Wembley Downs Fair - 29 October. Volunteers required to coordinate cake stall. Vanessa volunteered to provide slushies (Marci to check if okay).
- h. Melbourne Cup Lunch - No P&F event this year.
- i. Parent Big Night Out - No P&F event this year.
- j. Movie Night - To be discussed later in meeting.
- k. Graduation - Year 5 to provide supper.
- l. Xmas Party - 2 December. Year 4 to organise.

2. Movie Night

- a. Following discussion it was resolved that it is likely that we will move the movie night to next year. Further discussion at next meeting.
- b. It was suggested a bush band night instead would be fun and was further resolved that a band would be booked for the end of year Xmas Party to be held on Friday 2 December. Action for Marcia

3. Parent Education

- a. The P&F will commit to informing our parent group of what is available in the wider community and other schools.
- b. First Aid Course has been investigated by Rach McNally. Further due diligence into a course with accreditation is to take place before confirmation of a date. All to action and report back.

4. Class Rep Feedback

- a. *Kindy* - New families wondering if there could be parent/teacher meetings earlier in the year.
- b. *Year 3* - Parents asking if there will be more Parent Education events.
- c. Literacy room water leak, hasn't been able to be fixed well enough. Steve advised he is having trouble getting someone to fix it properly.

- d. Concerns expressed regarding the effects of Literacy Support being cut back this year. Steve asked that parents with concerns speak to him directly.
- e. Year 2 - Can the school restrict kids playing computer games at lunch time when the library is open? Steve advised there many choices for the kids in the Library, including computer usage, so that there is something for all interests.
- f. Parents would like to see Edudance back each year, is that possible? Steve advised he has not made a decision on that yet, however it may be a bi-annual event. Marcia suggested a professional video be done next time so that parents are not blocking other people from watching the performance.
- g. *Milo Friday* - It was decided the "keep cups" idea is hard to manage. It was suggested we stop this initiative altogether and possibly replace with another hot options (sausage rolls were suggested). It was resolved to keep the Milo's going until the next meeting (or through to end of term). Suggestions of alternatives very welcome.
- h. *Online Lunches* - Can ordering reminders be included on the Skoolbag App. Marcia to action

Meeting closed at 8.21pm

ACTION	WHO BY	WHEN
Walk to school Day	Jodi	TBA
Website Update	Jo Tang	As required
Loose Parts Incursion	Steve/Marcia	Next meeting
Bush band booking	Marcia	ASAP
First Aid Course	All	Next meeting
Parent Education in the Community	Marcia	Ongoing
Library Furniture	Marcia	Ongoing
Online Lunches	Marcia	ASAP
Milo Replacement?	All	Next meeting

Next Meeting - Wednesday 17 August 2016